

Friends of Del Cerro (FODC)

Minutes February 08, 2017

Attendance: Mark Rawlings, Melissa Palacios, Glenn Thomas, Bonnie Kenk, Mike Kociela, Christine Kociela, Jackie O'Conner, Jeri Deneen,

Absent: Mardine Davis, Jane Klofkorn

Excused: Mary Roberts

1. Call meeting to Order: 6:34pm
2. Approval of Agenda: Approved without objection.
3. Approval of the FODC January 25th, 2017 Meeting Minutes: Approved without objection.

4. Officers Report

Chair Report — Mark Rawlings

- Drafted letter of intent for City re: MAD for Del Cerro
- Review of January DAC meeting

Vice Chair Report — Melissa Palacios

- Created committee list
- Increase of duties to include additional FODC organized tracking
- Google drive updates and access

Treasurer Report — Bonnie Kenk

- Bank account contains \$774.83
- No additional updates

Membership List Director Report — Bonnie Kenk

5. Committee Reports:

Marketing Committee — Mike and Christine Kociela

- Website updates are progressing and should be completed soon

Finance Committee — Bonnie Kenk

- Bank account balance \$774.83

Membership Development Committee — Glenn Thomas

- Keep new membership going

Special Benefits Committee — Jackie O'Conner / Mary Roberts / Jane Klofkorn

- Jackie has Microdistrict grant application. Mike and Christing proposed Three Del Cerro movie nights at Princess Del Cerro — one per month for the grant fulfillment and as a fundraising effort.

Bylaws Committee — Melissa Palacios

- Bylaws update – Jackie and Mary are continuing to work on finalizing draft.
 - Group needs to review
 - Next step is the Engineering Report, once enough signatures then goes to vote

Maintenance Assessment Formation Committee — Mark Rawlings

- Drafting letter for support from the City to start the Engineer's report (Paul comes back on the 31st of January)
- Briefing DCAC on the status of the MAD (26 January)

Volunteer Committee — TBD

- Tabled

Fundraising/Soibship/Grant Committee — TBD

- Tabled

6. Status of Action items

- Glenn & Mary are working on a 3-minute video script 1 for MAD and one for FODC
 - Cancelled
- Jeri to scan 501(c)3 document and upload to Google drive
- Melissa & Bonnie to maintain Membership Form on Google drive
- Mark to plan and strategize for petition/signatures drive and provide schedule
- Melissa create FODC gmail account
- Group to email budget items to Bonnie
- Chairs to request all committees to define prospective committees — missions, goals and purpose
- Bonnie to collect and organize Del Cerro community history
- Group to provide feedback on Bylaws to Melissa
- Bonnie to obtain quote for D&O insurance
- Bonnie to send membership list to Melissa
- Group to fill in calendar of events/ideas and email to Mark
- Mark to schedule a meeting with DCAC
- Bonnie to provide Statement of Activity cumulative from inception

7. New Business

- Differentiate between “Projects” and “Action Items”
- Action Items stay on the list until complete
- Reminder that election to be held in May. Looking to expand the Board in the future. Currently operating under an interim board
- Secretary role position to separate into 2 positions: Recording Secretary and Correspondence Secretary following Robert's Rule of Order
- Membership benefits will be granted for Founding Members

8. Old Business

- Review of Public Meeting held on 01.12.17. All present agreed the meeting was a success and Mike was key to the success. Good City feedback and the App “Next Door” had no negative feedback from the meeting.

9. Recap Motions/ New Actions

- Jeri to scan 501(c)3 document and upload to Google drive
- Melissa & Bonnie to maintain Membership Form on Google drive
- Mark to plan and strategize for petition/signatures drive and provide schedule
- Melissa create FODC gmail account
- Group to email budget items to Bonnie
- Chairs to request all committees to define prospective committees — missions, goals and purpose
- Bonnie to collect and organize Del Cerro community history
- Group to provide feedback on Bylaws to Melissa
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10. Upcoming Meeting dates

- February 8th @ 6:30pm — Next Board Meeting at Glenn Thomas home

11. Adjourn: 8:30pm

Respectfully submitted:

Melissa L. Palacios

Vice-Chair FODC

Jeri Deneen

Secretary

February 11, 2017