

# **Friends of Del Cerro (FODC)**

## **Minutes March 08, 2017**

Attendance: Melissa Palacios, Glenn Thomas, Mike Kociela, Christine Kociela, Jackie O'Connor, Jeri Deneen,

Absent: Mark Rawlings, Jane Klofkorn

Excused: NA

1. Call meeting to Order: 6:31pm
2. Approval of Agenda: Approved without objection.
3. Approval of the FODC March 8th, 2017 Meeting Minutes: Approved without objection.

#### **4. Officers Report**

**Chair Report** — Melissa Palacios representing Mark Rawlings

- Sent letter of intent for City re: MAD for Del Cerro
- Drafting City Council members support letter
- Next step Engineers report
- Mark out next meeting
- Report completed

**Vice Chair Report** — Melissa Palacios

- Friends of Del Cerro Gmail Account Setup
- Updated membership committee list and will post to the Google drive

**Treasurer Report** — Bonnie Kenk

- Provided Statement of Activity and Balance Sheet

**Membership List Report** — Bonnie Kenk

#### **5. Committee Reports:**

**Marketing Committee** — Mike and Christine Kociela

- Hold on implementation
- Strategizing best methods to gather signatures
- Continuing website update

**Finance Committee** — Bonnie Kenk

- No report

**Membership Development Committee** — Glenn Thomas

- No Report

**Special Benefits Committee** — Jackie O'Conner / Mary Roberts / Jane Klofkorn

- Jackie presented Microdistrict grant application

### **ByLaws Committee — Melissa Palacios**

- Conditional Approve of the bylaws subject to 1 week to comment for changes, then will be automatically adopted
- Next step is the Engineering Report, once enough signatures then goes to vote

### **Maintenance Assessment Formation Committee — Mark Rawlings**

- Work continues on the letter for support from the City to start the Engineer's report

## **6. Status of Action items**

- Mark to submit plan and strategize for petition/signatures drive and provide schedule next meeting – Mark to report on timeline as changes
- Mark to follow up on merger of DCAC and FODC
- Group to email budget items to Bonnie – Push to next meeting
- Chairs to define prospective committees missions, goals and purpose – open ended
- Bonnie collecting and organizing Del Cerro community history and propose — Bonnie noticed on NextDoor & received 2 responses  
Bonnie submitted a notice in Mission Times Courier
- Website updates – Website Mike and Melissa working on
- Group to provide feedback on Bylaws to Melissa
- Group to fill in calendar of events/ideas and email to Mark
- Melissa & Bonnie Creating Google forms for membership for FODC
- Election of officers – September
- Grant strategy meeting set for Sunday
- Bonnie to file Articles of Incorporation
- Jackie to follow up with email to Mark's re: Engineers Report to assist in keeping it moving

## **7. New Business**

- Members notified immediate election to be held at next board meeting
- Approved transitional board
- Elected Carol Morrow as a FODC transition board member – no specific chairmanship specified at this time
- DNO insurance approved
- Jackie presented – Micro District Grant Report, grant strategy meeting set for Sunday
- Recommendation maximum number of directors to 13 from 10. 7 min
- Election of officers – September
- Bonnie to file articles of incorporation

## **8. Old Business**

- Meet and greet DCAC  
Defining individuality and distinctions. Discussions on methods of collaboration and support, DCAC is a policy and community driven organization
- Jackie received new quotes for D&O
- Melissa posting membership list
- Anita from DCAC attending

- Carol Marrow to assist with fund raising events
- Bylaw discussion moved to next meeting. Mark's points included

### 9. Recap Motions/ New Actions

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- MAD Timeline

Time Line	Steps
Completed	<b>Establish a Formation Committee</b>
Completed	<b>Determine Boundaries, Services &amp; Activities</b>
Completed	<b>Community Participation</b>
Completed	<b>Conduct Survey</b>
Completed	<b>Collect Survey Responses</b>
Completed	<b>1st Public hearing</b>
Completed	<b>Draft Feasibility Study</b>
Completed	<b>Letter of Intent</b>
???	<b>Engineers Report and District Management Plan</b>
	<b>2nd Public hearing</b>
goal to complete (Sept 17)	<b>Petition</b>
	<b>City Staff Review</b>
Nov 2017	<b>Ballot</b>
	<b>Council considers establishment of MAD</b>
Jul-18	<b>Del Cerro MAD Part of the 2018 City Budget</b>

**10. Upcoming Meeting dates**

- February 22nd @ 6:30pm — Next Board Meeting at Mike & Chritine's home

**11. Adjourn: 8:15pm**

Respectfully submitted:

Jeri Deneen

Secretary

Vice-Chair FODC

Jeri Deneen

Secretary

March 22, 2017