

Friends of Del Cerro (FODC) Minutes

October 25, 2017

1. **Call meeting to Order:** 6:42pm
2. **Introductions — Present:** Jeri, Jackie, Christine, Mike, Jane, Glenn **Absent:** Mary
Present via conference call or via teleconference: NA
3. **Approval of Agenda:** Approved without objection
4. **Approval of the September 27th, 2017 Meeting Minutes:** Approved without objection
5. **Officers Report —**
 - Chair Report —** Jackie O'Connor
 - Jackie, Jane, Mark and Melissa attended the Navajo Planning Board meeting and presented MAD to the Navajo Planning Board and attendees. They had lots of questions and demonstrated a great amount of support
 - This Navajo Planning Board meeting fulfills the 2nd Public Meeting Presentation required for MAD
 - Jackie reviewed Bylaws status
 - Jackie discussed setting a Committee Planning meeting to flush out committee chairs and vacancy needs
 - Most needed is Fundraising and Finance

Vice Chair Report — No Report

Secretary Report — Jeri Deneen — No Report

Treasurer Report — Christine Kociela

- Christine submitted Form 990 for FODC
- Reviewed Quickbooks membership transfer
- Christine reported on the bank statement
- Nothing significant in the PO Box

6. **Committee Reports —**

Standing Committees:

- **Marketing Committee** — Mike & Christine Kociela —
Reviewed status of the FODC logo to be complete in 2 ½ weeks to fulfill the Micro District Grant
Reviewed ideas on appropriate merchandise for the logo
Del Cerro branding/logo will no longer include “Just Perfect”
- **Finance Committee** — Glenn Thomas — No report
- **Membership Development Committee** — Co Chair Glenn Thomas —
Glenn reviewed talking point parameters for gaining new members — this must include the following:
 - Ask attendees to join FODC
 - Ask for volunteers for committee chair and co-chair positions
 - Ask for nominations to FODC Board of Directors
- **Special Benefits Committee** — Jackie O'Connor & Jane Klofkorn
Jackie reviewed the petition
Jackie gave an update from Paul Sirois
Jackie reported on the structure of how MAD reports to FODC
Official name is Del Cerro Maintenance Assessment Advisory Group

- **Fundraiser / Sponsorships / Grant Committee** —
Membership will be the key component for revenue for FODC
Jackie will be attending the 2017 Grants Workshop
- **Maintenance Assessment Formation Committee** — Jackie as acting moderator
Discussion that MAD will move forward in conjunction with FODC as a collective group
Jackie and Mike to meet with Mark as an update on progress
- **Governance Committee** — Jackie as acting moderator
Reviewed Paul's request for Bylaws
Reviewed Bylaws

Ad Hoc Committees:

- **Del Cerro History Committee** — No Report
- **Del Cerro Recipes** — Jane Klofkorn
Possible online option discussed

7. Action Items / Recap Motions —

Actions:

- Jackie to acquire a list of the Navajo Planning Group Meeting Board and participants
- Jackie to send Jay Wilson an email invitation to the FODC cocktail party
- Christine to cancel the Quickbooks membership end of the month and moved to the local copy
- Christine to generate a P&L Statement
- Mike to continue working on Del Cerro branding/logo
- Mike to submit an initial invoice within a week to fulfill the Micro District Grant requirements
- Mike to incorporate a last corrections into the MAD petition
- Mike to post petition
- Glenn and Mike to develop a strategic wish list for new member to FODC for the cocktail party event
- The FODC Board as a collective to focus on filling committee positions, fundraising opportunities and membership development
- Jackie and Mike to meet with Mark on MAD to continue to move forward as a collective unit to discuss progress, further develop strategy, determine the next best steps, develop a schedule and a budget for the vote
- Governance committee to review grant list of opportunities provided by Jackie
- Determine "ownership" of Del Cerro and College median to determine if upgrades are attainable through grant awards. Jackie has been reviewing with Paul

Grant Application Fulfillment Actions:

- Mike finalizing the coordination of the Del Cerro branding

Motions:

- No Motions set forth

8. Announcements —

- Next Meeting 8th November at 6:30.
Refreshments Jeri, Jackie and Christine — Location is Glenn's home

9. Adjourn —

- 9:14 pm

Respectfully submitted,
Jeri Deneen
Secretary
October 26, 2017