

# **Friends of Del Cerro (FODC) Minutes**

## **November 08, 2017**

1. **Call meeting to Order:** 6:41pm
2. **Introductions** — **Present:** Jeri, Jackie, Christine, Mike, Glenn, Mary **Absent:** Jane  
**Present via conference call or via teleconference:** NA
3. **Approval of Agenda:** Approved without objection
4. **Approval of the October 25th, 2017 Meeting Minutes:** Approved without objection
5. **Officers Report** —
  - Chair Report** — Jackie O'Connor
    - Requested Governance Committee Meeting
    - Reviewed Bylaws and final edits to be made at the next Governance Committee Meeting
    - Grant Workshop — Jackie attended the Grant Workshop. Reported that operational grants are difficult but attainable. Jackie will continue to investigate opportunities
    - Jackie attained a copy of Navajo Planners Committee List and presented the list to Glenn
    - Jackie presented the Proposed Del Cerro Maintenance Assessment District Budget, Allocation by Corridor. Jackie will clarify with Paul the means and methods, percentages and overlaps of the report.
    - Jackie discussed setting a Committee Planning meeting to flush out committee chairs and vacancy needs. Most needed is Fundraising and Finance
    - Jackie reported that there are multiple owners of the Del Cerro / College Avenue median
  - Vice Chair Report** — No Report
  - Secretary Report** — Jeri Deneen — No Report
  - Treasurer Report** — Christine Kociela
    - Christine submitted a Balance Sheet and Activity Detail
    - Nothing significant in the PO Box
6. **Committee Reports** —
  - Standing Committees:**
    - **Marketing Committee** — Mike & Christine Kociela —  
Reviewed planning and best method of procedure concerning the membership drive party. FODC Board Members determined this is to be a social event first with the mention of the need of additional memberships, volunteers for committees, board members, etc. to fill out the FODC team. FODC is the overarching committee with subcommittees. The Maintenance Assessment District Advisory Group is a sub committee of FODC. FODC's focus is the need to enhance and expedite MAD as our main and first major goal for FODC. To be announce; a MAD update meeting will be held the first of the year
    - **Finance Committee** — Glenn Thomas — No report
    - **Membership Development Committee** — Co Chair Glenn Thomas —  
Glenn reviewed talking point parameters for gaining new members — this must include the following:
      - Ask attendees to join FODC
      - Ask for volunteers for committee chair and co-chair positions
      - Ask for nominations to FODC Board of Directors
    - **Fundraiser / Sponsorships / Grant Committee** —  
Membership will be the key component for revenue for FODC

- **The Del Cerro Maintenance Assessment District Advisory Group** — Jackie as acting moderator  
Jackie reviewed petition updates  
Mary will accept the calls directed through the petition and reply and track emails  
Jackie and Mike to meet with Mark as an update on progress
- **Governance Committee** — Jackie as acting moderator  
Meeting to be set to finalize Bylaws

**Ad Hoc Committees:**

- **Del Cerro History Committee** — No Report
- **Del Cerro Recipes** — Jane Kloforn — No Report

**7. Action Items / Recap Motions —**

**Actions:**

- Christine to present year to date P & L as a consolidated statement. One statement will be presented per month. She will email future statements
- Jackie to report back to Paul on the Proposed Del Cerro Maintenance Assessment District Budget of Allocation by Corridor
- Mary will accept the calls directed through the MAD petition
- Mary will track email from the MAD petition.
- Mike to update petition to include the email address of FriendsOfDelCerro@gmail.com
- Mike to edit final copy of petition
- Mike to post petition
- Jackie to find out when the elections will be held for the Navajo Planning Committee Group
- As a board, collectively consider a method, through additional members, to approach Kaiser to continue the distance of the upgraded medians under their jurisdiction
- Mike and Jackie to meet with Mark for next steps on MAD after the engineers report is final. Jackie and Mike will report at our next Board meeting.
- Jackie to send Jay Wilson an email invitation to the FODC cocktail party
- Mike to continue working on Del Cerro branding/logo/merchandise
- Mike to submit an initial invoice within a week to fulfill the Micro District Grant requirements
- The FODC Board as a collective to focus on filling committee positions, fundraising opportunities and membership development
- Governance committee to review grant list of opportunities provided by Jackie
- Jackie determined the “ownership” of the Del Cerro and College median is multiple agencies. Additional details will be presented later to determine a plan of procedure for potential future upgrades.

**Grant Application Fulfillment Actions:**

- Mike finalizing the coordination of the Del Cerro branding

**Motions:**

- No Motions set forth

**8. Announcements —**

- Next Meeting 29th November at 6:30.
- Refreshments Jeri and Mary — Location is Mike and Christine’s home

**9. Adjourn —**

- 8:29 pm

Respectfully submitted,  
Jeri Deneen  
Secretary  
November 08, 2017